

ATLANTIC CITY BOARD OF EDUCATION

1300 ATLANTIC AVENUE ATLANTIC CITY, NEW JERSEY 08401

COVID-19 Quick Guide

After Hours Nurses:

Charlotte Boles- (609) 451-6261 - ACHS, CHS, RAS, SAS, TAS Sherese Price Chapman-(609) 445-2473- BAS, NYAS, PAS, MLK, USC, VP, Admin

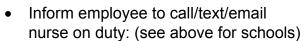
Beyond School Hours

Employee:

- feels ill
- reports possible COVID exposure
- tests positive for COVID

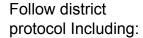
- Call building administrator and supervisor
- Stay home if ill

Building administrator



- o Charlotte Boles- (609) 451-6261
- Sherese Price Chapman-(609) 445-2473
- Take appropriate sanitizing measures
- Send exposure/contact letters

Nurse



- Assess symptoms
- Keep building administrator informed of medical protocols and information from DOH
- Assist with communication/ documentation with DOH
- Keep spreadsheets up to date
- Submit numbers to Nurse Price-Chapman Tuesday for the DOH.



COVID-19 Quick Guide

In school

Employee:

- feels ill/experiencing COVID symptoms
- reports possible COVID exposure (colleague, family member, student, etc.)

Call building administrator and supervisor

Building Administrator



- Isolate employee and call building nurse
- Send employee home, if required
- Take appropriate sanitizing measures
- Administration Building ONLY- instruct employee to contact Sherese Price-Chapman
- Send exposure/contact letters

Nurse



Follow district protocol Including:

- PPE
- Assess symptoms
- Keep building administrator informed of medical protocols and information from Department of Health
- Assist with communication/ documentation with Dept. of Health
- Keep spreadsheets up to date
- Submit numbers to Nurse Price-Chapman Tuesday for the DOH.